

## **LEICESTERSHIRE SAFER COMMUNITIES STRATEGY BOARD**

**1 OCTOBER 2018**

### **LSCSB UPDATE: LCC COMMUNITY SAFETY AGREEMENT REFRESH**

#### **Introduction**

1. The Crime and Disorder Act 1998 (C&DA) places a statutory requirement for the production of an annual 'Community Safety Agreement' (CSA). It sets out how the police, local authorities, fire and rescue authorities, probation service and health intend to work together to reduce crime and disorder in their communities.
2. The CSA requirement and the proposed update process was presented and approved at the last Board with development directed through Senior Officer Group. This paper outlines CSA development so far and next steps.

#### **CSA Development**

3. As presented and approved at the last Board the intention is to adopt a statutorily compliant web-based single page 'live' document.
4. On the face of it the CSA may appear a simple format, however, with relevant hyperlinks it will form a comprehensive web-portal and single reference point for users. The principles underpinning its development are reprised below:
  - a. Simple layout- 'Plan on a Page' Lengthy documents seldom get read and there are CSA examples nationally that utilise this format.
  - b. Public facing- A simple 'easy read' document without jargon.
  - c. Legitimate- Adhere to the statutory requirement.
  - d. A living document- A web based document demonstrating the resilience in our services and agencies which can be updated as changes/developments require.
  - e. Interactive- Explore the possibility of linking to partnership social media links and partner consultation portals.
  - f. Signposting the public- Provide clear explanation and linking around priority setting, strategy and action.
  - g. Showcase what we deliver.
5. The rudimentary CSA template presented at the last Board has been developed and various fields populated with content. Hyperlinks to relevant partnership webpages and strategic documents have been identified and will be incorporated at design stage. The latest iteration is attached at appendix 1.

## **Next Steps**

6. Work is currently underway to:
  - a. Format & Design: The current Excel format will be converted to PDF and design work has been commissioned to develop and produce a professional public facing document.
  - b. Web-hosting: The intention is to host the CSA on the LCC website, specifically on the page dedicated to the Board and the 'Community Safety'. Preparatory work is underway to facilitate this.
  - c. Technical: Most of the required hyperlinks have been identified and will be inserted following format and design. As a 'live document' these will require ongoing update as links and documents change or come into existence.

A review of the approach in formulating the CSA excepted, as a 'live document' with timely updates the CSA in the proposed format should remain 'current', negating the requirement for annual refresh.

## **Recommendations for the Board**

7. That the Board:
  - (a) notes the content of the report;
  - (b) approves continued work to develop the CSA.

## **Officer to Contact**

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## **Appendices**

Appendix 1- Community Safety Agreement (CSA) Draft Template V6